



DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT  
INTRADEPARTMENTAL CORRESPONDENCE

- \_\_\_\_\_ REFERRED FOR ACTION
- \_\_\_\_\_ ANSWER FOR MY SIGNATURE
- \_\_\_\_\_ FOR FILE
- \_\_\_\_\_ FOR YOUR INFORMATION
- \_\_\_\_\_ FOR SIGNATURE
- \_\_\_\_\_ RETURN TO ME
- \_\_\_\_\_ PLEASE SEE ME
- \_\_\_\_\_ PLEASE TELEPHONE ME
- \_\_\_\_\_ FOR APPROVAL
- \_\_\_\_\_ PLEASE ADVISE ME

BY \_\_\_\_\_ DATE \_\_\_\_\_  
 BY \_\_\_\_\_ DATE \_\_\_\_\_  
 BY \_\_\_\_\_ DATE \_\_\_\_\_

MEMORANDUM

(225) 237-12\*      FA X NO. (225) 237-1390

TO:            MR. JAMES DOUSAY  
                   DIRECTOR OF REAL ESTATE

FROM:        \*

                  PROPERTY MANAGEMENT AGENT

DATE:        November 18, 1998

SUBJECT:     Bids for Purchase of UR/Excess Property  
                   Project No. \* Parcel No. \*  
                   \* PARISH

Attached is a tabulation of the bids received from the public for purchase of the referenced property.

I have reviewed the bid(s) and recommend:

\_\_\_\_\_ Acceptance of bid in the amount of \$\* submitted by \*.

Remarks: \_\_\_\_\_

\_\_\_\_\_ Rejection of all bids.

Remarks: \_\_\_\_\_

If you concur with this recommendation, please indicate by signing below.

If you wish an alternate disposition, please indicate below:

\*/\*

Attachment

cc: Mrs. Carol B. Hissong

     Mrs. Jeanie Broders

\_\_\_\_\_  
RECOMMENDED FOR APPROVAL

\_\_\_\_\_  
DATE

\_\_\_\_\_  
RECOMMENDED FOR APPROVAL

\_\_\_\_\_  
DATE

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RECOMMENDED FOR APPROVAL

\_\_\_\_\_  
DATE

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APPROVED

\_\_\_\_\_  
DATE